

TARA COMMUNITY DEVELOPMENT DISTRICT
May 23, 2023 - Minutes of Meeting
Page 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**TARA
COMMUNITY DEVELOPMENT DISTRICT**

The meeting of the Board of Supervisors of the Tara Community Development District was held on **Tuesday, May 23, 2023, at 9:39 a.m.**, at the Tara Community Center, 7340 Tara Preserve Lane, Bradenton, FL 34203.

Present and constituting a quorum were:

Darby Connor	Board Supervisor, Chair
Joe DiBartolomeo	Board Supervisor, Vice Chair
Peyton Phillips	Board Supervisor, Asst. Secretary
Mark Gough	Board Supervisor, Asst. Secretary
Christopher Morris	Board Supervisor, Asst. Secretary

Also present were:

Jennifer Goldyn	District Manager, Inframark
Paul Kelley	Field Manager, Inframark
David Jackson	District Counsel, Persson, Cohen & Mooney
Rick Schappacher	District Engineer, Schappacher Engineering
Mike Kaighin	Representative, Admiral Environmental
Thomas Bryant	Representative, Sunrise Landscape

FIRST ORDER OF BUSINESS

Call to Order

The meeting was called to order at 9:39 a.m. and all joined in to give the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Adoption of the Agenda

On a motion from Mr. DiBartolomeo seconded by Mr. Connor, the Board unanimously approved to adopt the agenda for the meeting, for the Tara CDD.

THIRD AUDIENCE COMMENTS

Audience Comments

There were no audience comments.

FOURTH ORDER OF BUSINESS**Staff Reports****Aquatics Services Update
(Under Separate Cover)**

Mr. Kaighin presented the Aquatics Report to the Board. Mr. Kaighin noted that the Vegetation in the box culverts will be removed by June 16, 2023.

Sunrise Landscape

Mr. Bryant updated the Board with the items that have been completed throughout the Community since the last meeting.

1. Consideration of Pest Control and Fertilization Agreement

On a motion from Mr. Connor, seconded by Mr. DiBartolomeo, the Board unanimously approved the Sunrise Agreement for Pest Control and Fertilization, for the Tara CDD.

2. Consideration of the Landscape Maintenance Agreement

On a motion from Mr. Connor, seconded by Mr. DiBartolomeo, the Board unanimously approved the Sunrise Agreement for Landscape Maintenance, for the Tara CDD.

3. Consideration of the Irrigation Maintenance Agreement

On a motion from Mr. DiBartolomeo, seconded by Mr. Connor, the Board unanimously approved the Sunrise Agreement for Irrigation Maintenance, as amended, in the Contract the Irrigation check needs to be increased from once a month to twice a month with two technicians present, for the Tara CDD.

On a motion from Mr. DiBartolomeo, seconded by Mr. Gough, the Board unanimously approved for Mr. Jackson to prepare Addendums to the Sunrise Agreements and for the Chair to execute outside of a meeting, for the Tara CDD.

**Field Manager
(Under Separate Cover)**

Mr. Kelley presented his report to the Board. Mr. Kelley informed the Board that he will be out for nine days beginning May 30, 2023, and Leo Lluberes, from Inframark will be covering for him.

District Counsel

Mr. Jackson let the Board know that a demand letter was sent to the owner of the home on Wingspan that is encroaching into the Wetlands.

The Board directed Mr. Jackson to continue to follow up with SWFWMD regarding the complaint lodged against the home on Wingspan since no response has been received.

The Board requested Mr. Jackson reach out to Truescapes to see if the homeowner at Wingspan asked them to spray the Wetlands.

The Board asked Mr. Schappacher for a proposal from Admiral Environmental to remove the large brush pile behind the home on Wingspan.

Mr. Jackson informed the Board that the agreement for Phase 1 of the Fence project with the Golf Course and TMA has been completed.

Mr. DiBartolomeo notified the Board that the Golf Course has not paid their taxes in a year. The Board would like Mr. Jackson to keep an eye on the situation.

District Engineer

Mr. Schppacher reviewed the box culvert bid sheet and let the Board know that the Chairman chose Admiral Environmental to complete the work.

District Manager

Ms. Goldyn informed the Board of Supervisors that the next meeting will be held on June 27, 2023.

The Board requested that the approved minutes, full agendas, and the District's Policies and Procedures be available on the website.

Ms. Goldyn informed the Board that Direct Deposit was available for their Supervisor Pay.

On a motion from Mr. DiBartolomeo, seconded by Mr. Connor, the Board unanimously approved to receive a 1099 at the end of the year for tax purposes, for the Tara CDD.

Ms. Goldyn reminded the Board that the IRS views the Board Members as employees of District and not independent contractors. The Board recognizes that they cannot hold Inframark accountable for any "marks" on IRS audit relating to this matter.

Ms. Goldyn informed the Board that vendor invoices are now coming in and being paid.

TARA COMMUNITY DEVELOPMENT DISTRICT
May 23, 2023 - Minutes of Meeting
Page 4

FIFTH ORDER OF BUSINESS**Presentation of FY 2024 Budget**

Ms. Goldyn reviewed the Budget with the Board. The Board asked to increase the Holiday decoration budget to \$4,500.00.

SIXTH ORDER OF BUSINESS**Consideration of Resolution 2023-08,
Approving Proposed Budget and
Setting Public Hearing for FY 2024**

On a motion from Mr. Phillips, seconded by Mr. Gough, the Board unanimously adopted Resolution 2023-08, Approving Proposed Budget and Setting Public Hearing for FY 2024, for the Tara CDD.

SEVENTH ORDER OF BUSINESS**Consideration of Reserve Study
Proposal**

On a motion from Mr. DiBartolomeo, seconded by Mr. Connor, the Board unanimously approved the Reserve Study Proposal, for the Tara CDD.

EIGHTH ORDER OF BUSINESS**Discussion of Rental Fees**

The Board discussed the current Rental Fees. The Board requested the following changes made to the Policies and Procedures:

The Rental of the Pavilion and Clubhouse will be \$125.00

The Rental of only the Pavilion will be \$25.00

The Rental of only the Clubhouse will be \$100.00

Rizzetta & Company needs to be removed from the entire document.

Mr. Jackson will make the adjustments and prepare the resolution for a Public Hearing is to be held in August on the requested changes.

NINTH ORDER OF BUSINESS**Consideration of Minutes of Board of
Supervisors BOS Meeting held on
April 25, 2023**

On a motion from Mr. DiBartolomeo, seconded by Mr. Gough the Board unanimously approved the April 25, 2023, meeting minutes, as amended, for the Tara CDD.

TENTH ORDER OF BUSINESS**Consideration of Minutes of Board of
Supervisors Workshop Meeting held
on April 24, 2023**

On a motion from Mr. DiBartolomeo, seconded by Mr. Gough the Board unanimously approved the April 24, 2023, meeting minutes, as amended, for the Tara CDD.

ELEVENTH ORDER OF BUSINESS**Supervisor Requests**

There were no Supervisor Requests.

TWELFTH ORDER OF BUSINESS**Audience Comments**

The Board directed Audience Comments to be taken off the end of the Agenda.

THIRTEENTH ORDER OF BUSINESS**Adjournment**

On a motion from Mr. Gough, seconded by Mr. Connor, the Board unanimously approved to adjourn the meeting at 11:40 a.m., for the Tara CDD.

DocuSigned by:



4A8B4D19863C4A7...
Assistant Secretary

DocuSigned by:



FD0171D01F814C9...
Chair / Vice Chair